

Authorization Letter For Bank

The **authorisation letter for bank** is basically written for giving authority to the bank for taking actions related to financial transactions. This kind of authority letter from the bank can be issued from the Central bank that controls the financial institution in majority of countries worldwide.

To,

Brad Pit,
Branch Manager
Bank of London
12 Finance High Street
London, United Kingdom.

Subject: Authorization letter to access banking details

Respected Sir,

This letter is to authorize my friend John to access my bank account on my behalf, my saving account number is 123456. I need to travel most of the time out of town and because of which there is problem of payment in my office. Therefore I would like to give the authority to John to access my account on my behalf.

I have handover him the cheque book, ATM card, Online Banking password. I request you to transfer my account in his name and allow him to withdraw money from my account. Also please clear the cheque signed by him on my behalf.

If there is any form or formality that I need to do please let me know. You can contact me on 123-456-7890.

Regards,

Larry King