Authorization Request Letter

To,

Mr. Cody Black

Cody Law Office

Chicago

13th April 20xx Subject: Authorization request letter

Dear Mr. Black,

I, Susan Taylor, resident of 54, Beverley Hills, Chicago, have been fighting a case (#ZA674532) with the state government regarding my house (mentioned above) from 12th January 20xx onwards. The state government claims that my house is built on an illegal land. However, I have got the entire legal documentation regarding the same.

I hereby authorize my husband Mr. Daniel Taylor to attend all the meetings related to the case, to be held in the period of my absence, on my behalf. I authorize him to sign all the pre-discussed and yet-to-be discuss legal matters, related to this case.

I trust him and believe that any decision taken by him in this regard will be in the betterment of me and my house. I understand that I need to submit a written letter, in case; I wish to terminate the authorization in future.

I will appreciate both your and Daniel's co-operation.

Yours sincerely

Susan Taylor